



REGULAR BOARD MEETING MINUTES

TUESDAY, JANUARY 22, 2019

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Julie Austin	Acting Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Keven Elder	Interim Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent of Schools
Chris Dempster	General Manager of Operations
Sheila Morrison	Principal, Errington Elementary School
	Qualicum District Principals/Vice Principals' Association
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parent Advisory Council (DPAC)

1. CALL TO ORDER

Acting Chair Austin called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Acting Chair Austin acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

She then welcomed all audience members, including Scott Saywell, SD68 (Nanaimo) Superintendent of Schools.

3. ADOPTION OF THE AGENDA

19-01R

Moved: Trustee Kurland *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: December 18, 2018
- b. Ratification of In Camera Board Meeting Minutes: December 11, 2018
- c. Receipt of Ministry News
 - Education funding model review focuses on more equitable services for students
 - Post-secondary students to get 24/7 mental health support
 - Premier launches second annual awards to recognize excellence in education
- g. Receipt of Reports from Board Representatives to Outside Organizations
 - Early Learning and Child Care Council – Trustee Austin
 - Oceanside Building Learning Together Coalition – Trustee Godfrey
- h. Receipt of Status of Action Items – January 2019

19-02R*Moved:* Trustee Kurland*Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of January 22, 2019, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS**a. Student Presentation**

Madame Preston, teacher at École Oceanside Elementary School provided an overview of Junior Achievement BC which brings educational experiences that focus on financial literacy, work readiness and entrepreneurship to youth.

Three students who participated in the program then provided the background to the creation of the products they then sold and shared how the process provided them with learning opportunities, life lessons as well as identifying potential future career paths.

6. BUSINESS ARISING FROM THE MINUTES**a. Board's Beliefs Related to Capital and Long Range Facilities Planning**

Dr. Elder reviewed issues he had identified for the Board's consideration for capital and long-range facility planning, suggesting that some of the matters might be more pressing while others could be considered a decade or so down the road, if ever.

The Board requested that the final document also contain an eleventh item to include the creation/upgrading of facilities to utilize modern sustainable technology, be economically viable, modern and environmentally friendly.

19-03R*Moved:* Trustee Austin*Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) accept the Interim Superintendent's memo (as amended) regarding the Board's beliefs related to Capital and Long Range Facilities Planning and discuss the options presented at a date to be determined in the near future.

CARRIED UNANIMOUSLY

7. TRUSTEE HIGHLIGHTS**Trustee Young**

- Enjoyed attending the PAC meetings at École Oceanside Elementary and Arrowview Elementary Schools.
- Attended the French Advisory Committee Meeting the prior evening where attendees were introduced to some grade 12 graduation options for 2019/20. At this time the French Immersion enrolment looks somewhat positive for next year.
- The Canadian Parents for French Vancouver Island Regional Conference will be held in Parksville on February 1-2, 2019 at the Tigh-Na-Mara Resort.

Trustee Kurland

- Attended Bowser Elementary School with Trustee Godfrey to view the school's outdoor Tulnuxw Ielum Cultural Learning Space

Trustee Austin

- Highlighted the number of outdoor education programs available in the district, specifically the participation of students in the Global ROAMS, Vancouver Island Ski Patrol and PASS Outdoor Education programs on a trip to Mount Cain.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

No Report

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, DPAC President, reported on the following:

- DPAC is planning a conference to be held sometime in February and provide information to parents on the dangers of vaping and to support high schools in banning vaping.

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD

None

12. ACTION ITEMS**a. 2019-2023 District Strategic Plan - FINAL**

Interim Superintendent Elder acknowledged everyone involved in building the next iteration of the District's Strategic Plan, from students to senior management. A pamphlet containing the information in the plan is being created for distribution to the school community.

19-04R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) accept and adopt the final draft of the School District 69 Strategic Plan 2019 to 2023 as presented to the Board on January 22, 2019.

CARRIED UNANIMOUSLY

b. Provincial Funding Model Review Update

Dr. Elder referred to the memo in the package in terms of the 22 recommendations for a change in the funding model and noted that potential implementation will be in fall of 2020/2021. This will allow for a year of review of the recommendations and the motion before the Board was to suggest to Trustees stay close to the processes that unfold over the next year, factor them into future planning and ensure the Board is involved in those future conversations.

19-05R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) direct the Secretary-Treasurer and Superintendent to monitor and, as possible, engage in the processes established by the Ministry of Education that are intended to ensure clarity in regard to possible implementation of the provincial funding model for the 2020/21 school year.

CARRIED UNANIMOUSLY

c. 2019/2020 Budget Planning & Development

Secretary Treasurer Amos presented a proposed schedule for the compiling of information and input towards the development of the Annual Operating Budget as drafted with assistance from Trustees Austin and Godfrey. The schedule is subject to change pending any future scheduling conflicts.

19-06R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve the 2019/20 Budget Planning & Development process as presented, with the process to be reviewed after completion of the budget cycle.

CARRIED UNANIMOUSLY

d. Board/Authority Authorized Course – The Art of Gender 12

Assistant Superintendent Wilson provided some background to the creation of the Art of Gender 12 course which is about the history of gender and the influence and impact genders have on history. The course was created by a CEAP teacher and provides for blended learning opportunities for all high school students in the District.

19-07R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve the Board/Authority Authorized Course: *The Art of Gender 12*.

CARRIED UNANIMOUSLY

e. Amended Annual Budget Bylaw 2018/19

Secretary Treasurer Amos presented the amended annual budget and highlighted the changes to revenue and expenses since approval of the preliminary budget.

19-08R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Amended Annual Budget Bylaw for the 2018/19 fiscal year at its Regular Board Meeting of January 22, 2019.

CARRIED UNANIMOUSLY

19-09R

Moved: Trustee Kurland *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Amended Annual Budget Bylaw in the amount of \$57,010,198 for the 2018/19 fiscal year.

CARRIED UNANIMOUSLY

19-10R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Amended Annual Budget Bylaw in the amount of \$57,010,198 for the 2018/19 fiscal year.

CARRIED UNANIMOUSLY

19-11R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Amended Annual Budget Bylaw in the amount of \$57,010,198 for the 2018/19 fiscal year.

CARRIED UNANIMOUSLY

f. Board Committee Considerations

Interim Superintendent Elder reviewed his memo in the agenda package which emerged out of discussions with trustees and the opportunity for new boards to be provided with descriptions of difference governance structures. The information was presented for the Board consideration in terms of statutory and government requirements and also provided some options for implementation.

19-12R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) receive the *Options for Board Committee Structures* report as submitted by the Interim Superintendent on January 22, 2019.

CARRIED UNANIMOUSLY

19-13R

Moved: Trustee Godfrey *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) implement the option of creating a Board Standing Education Committee of the Whole as described, with the first meeting of that committee to be held at a date to be determined, and the model to be reviewed within a year.

CARRIED UNANIMOUSLY

19-14R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) appoint a Trustee as the Chair of the Board's Education Committee of the Whole.

CARRIED UNANIMOUSLY

Dr. Elder suggested that a Chair of the Education Committee of the Whole would be involved in the preparation of the agenda with the Assistant Superintendent. Ms. Wilson will meet with all interested Trustees to plan the first meeting and the first order of business at the first meeting would be to elect a Chair.

13. INFORMATION ITEMS

a. Educational Programs Update

Assistant Superintendent Wilson reported on the following district initiatives and events:

- Registration is open for Kindergarten 2019/20.
- French Immersion sibling registration began last week and opened to the general public on January 21st.
- Projected 2019/20 enrolments have been provide to school administrators for use in planning for space and staffing.
- The focus of the French Advisory Committee this week is to support French Immersion students to become more aware of themselves as bilingual citizens and, with input from students, identify opportunities outside of the school environment for students to practice conversational French.
- 3 French Immersion Social Studies 11 Courses will be offered next year as part of the redesigned curriculum and registration is open to students in grades 10-12. Staff will monitor student interest in the courses.
- A District Technology Meeting was held on January 21st. Discussion has moved from wiring and servers to implementation and provision of technology in the classrooms as well as professional learning opportunities for teachers so they are better able to support students with technology.
- Acknowledged the work of Jennifer Lunny, who creates and emails *Tech Tuesday* computer tips to district staff.
- The Information Technology Department is considering the best ways in which to support students bringing their own devices to school and ensuring the system is compatible with the number of devices.
- Communicating student learning will be sent home later this week. She complimented teachers on the use of portfolios which are active and ongoing, and allow parents/guardians to monitor students' progress throughout the year.
- Referred to the media attention gained for an experiment created by five district students, which will be tested in space. She acknowledge the work of Vicki Swan (wife of Carl Savage, the students' science teacher) who created the media plan to highlight the young scientists and their experiment.
- Enrolment projections at this time look to be the same as in the current year; however, that could change.

b. Graduation Rates Update

Assistant Superintendent Wilson provided an update on published Ministry six-year completion rates for the District. She also presented the District's interpretation of those rates given local context and comparisons and then outlined what is occurring for those students identified as 'non-graduating'. Some moved out of the area, some were ISP students who have returned home, a few others are not enrolled but connected to community supports, while others are in the process of completing their graduation requirements outside of the six-year window as defined by the Ministry.

Ms. Wilson acknowledged that there were some gaps identified in transition planning for students who only have one or two courses to complete and staff are working to improve those connections.

c. Education Planning Update

Interim Superintendent Elder referred to the Assistant Superintendent's presentation, adding that he has been in on these conversations for two to three decades and appreciated the sophistication of the analysis of the data. He hasn't seen one before that has been that clear and coherent and moving beyond the data to provide insight to what is really behind the numbers. It was a story about a team of people trying to keep each person connected.

Dr. Elder then reminded the Board that the enrolment audit at three of the District's secondary schools would begin on Monday January 28th and he is confident in the outcome.

d. Second Quarterly Financial Report 2018/19

Secretary Treasurer Amos presented the Second Quarterly for information, noting that 40% of the educational year and 50% of the calendar year is done.

e. DRAFT Local School Calendar 2019-20 and 2020/21

Assistant Superintendent Wilson presented a proposed draft of the 2019/20 and 2020/21 local school calendars, noting that staff is still in conversation with the local union on dates as well as consideration of a multi-year calendar. Consideration is also being given to a four-day week for False Bay School on Lasqueti Island. There are some legislative requirements for timing of calendar conversations and obtaining feedback from parents. Conversation will continue with the local teachers' union around professional development days and consideration of contractual obligations under the collective agreement. The calendar will then go through the public consultation process and be presented to the Board for approval at its March Board Meeting.

14. CORRESPONDENCE ATTACHED

- a. **Letter from Board to Minister of Education re: Use of FSA Data**
- b. **SD69 Letter of Support to the Early Learning & Child Care Council**

15. BYLAW/POLICY/ADMINISTRATIVE PROCEDURE

a. Rescinding of Policies

19-15R

Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) rescind the following Board policies which are now embedded into Board Policy 8005: *Student Health – Common Medical Conditions* and its attendant Administrative Procedure:

- 8006: *Request for Administration of Medication*
- 8008: *Anaphylaxis*

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

a. Proposed Change to Start Time of Regular Board Meeting

Trustee Godfrey advised that trustees have been considering a change to the start of the Regular Board Meetings to 6:00 p.m. instead of 7:00 p.m. as she is aware of the lateness of the hour and aware of the length of the day for senior staff.

The topic was referred to the Board Policy Committee for consideration of a revision to Board Bylaw 3: *Meetings of the Board of Education*.

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Budget Process Schedule - revision from individual to group stakeholder participation, public question period at the stakeholder meetings.
- Potential for assumptions regarding event on dates as yet to be determined on the proposed calendar as they may not fall within the month currently indicated on the draft calendars.
- Availability of graduation data for French Immersion students.

19. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 9:17 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER